



Minutes of the Library Board Meeting, February 16, 2026

A Regular Meeting of the Board of Trustees of the Cadillac Wexford Public Library (“CWPL” or “Library”), commencing at 5:26 p.m. on February 16, 2026, was held at Cadillac Wexford Public Library in Cadillac, Michigan. Trustees present included Linda Kimbel, William Swank, Eric Seguin and Carol Blake. Trustee Lindsay Rumohr was absent. Also attending the Regular Meeting: Director Tracy Logan-Walker; CWPL employee Lisa Eash and Ben Gaffke; and Wexford County Commissioner Sandy Bengelink.

- 1. Call to Order, Roll Call:** Chairperson Linda Kimbel called the Meeting to order at 5:26 p.m.
- 2. Additions to the Agenda:** Director Tracy Logan added Item 9.5 Internet Service Bids to the agenda *Trustee Carol Blake moved to approve the agenda as amended for the February 16, 2026 Board Meeting. The Motion was duly seconded by Trustee Eric Seguin and, with no further discussion, approved unanimously.*
- 3. Minutes:** *Trustee Blake moved to approve the minutes of the December 15, 2025 Board Meeting. The Motion was seconded by Trustee Seguin and, with no further discussion, approved unanimously.*
- 4. Public Participation:** None
- 5. Communications:** None
- 6. Director’s Report:** Director Logan added to her report an article from the Cadillac News highlighting the Manton Library Garden Club. MSU extension and the Chamber of Commerce have received a grant to support remote work. As part of the grant, they have agreed to purchase a new pod for the Cadillac Library. We are now tracking meeting room usage as part of the directors’ report.
- 7. Financial Reports/Current Bills:**
 - 7.1 Financial Reports/Current Bills:** Lisa explained that she made an error in the financials. There were 2 tax payments received from Wexford county in January. One was \$71,619.42. The other was \$203,180.50. They came in on the same day and with the same notification. She recorded the smaller number twice instead of recording 2 different numbers. This has been corrected in February.

Trustee William Swank moved to approve the financial statements and disbursements, as per the check detail reports, for the months of December 2025 and January 2026. The

Motion was duly seconded by Trustee Blake and, with no further discussion, approved unanimously.

The 2025 audit was distributed for discussion at the March meeting.

8. Old Business:

8.1 Cadillac Lease

The City of Cadillac uses the same law firm as Cadillac Wexford Public Library. Per Scott Hogan, a lawyer at Foster Swift, he can move forward negotiating the lease as long as both parties agree to sign an agreement recognizing that they are represented by the same legal firm. The board agreed.

9. New Business:

9.1 Election of Officers

As per the By-Laws Article IV Section 2, the Board held elections of officers. The following Motions were made:

*Trustee Seguin moved to nominate Trustee Kimbel to be **Chairperson** which was duly seconded by Trustee Blake and, with no further discussion, approved unanimously.*

*Trustee Seguin moved to nominate Trustee Blake to be **Vice-Chairperson** which was duly seconded by Trustee Blake and, with no further discussion, approved unanimously.*

*Trustee Seguin moved to nominate Trustee Rumohr to be **Secretary** which was duly seconded by Trustee Blake and, with no further discussion, approved unanimously.*

*Trustee Seguin moved to nominate Trustee Seguin to be **Treasurer** which was duly seconded by Trustee Blake and, with no further discussion, approved unanimously.*

9.2 Fax Costs

After a brief discussion, Trustee Blake moved to make fax service free at all branches. The motion was duly seconded by Trustee Seguin and, with no further discussion, approved, unanimously.

9.3 Meeting Room Policy

The revised meeting room policy was reviewed.

After a brief discussion, Trustee Swank moved to accept the revised Meeting Room Policy. The motion was duly seconded by Trustee Seguin and, with no further discussion, approved, unanimously.

9.4 Board Code of Ethics

The Board took a few minutes to review the policy before signing it. Each member's signed copy will be kept in their Board Binder.

9.5 Internet Service Bids

Employee, Ben Gaffke led a discussion on the Internet service bids. *After a brief discussion, Trustee Blake moved that we accept the following bids. The motion was duly seconded by Trustee Swank and, with no further discussion, approved unanimously*

Buckley branch – Spectrum 400 Mbps x 10 Mbps, 12-month term \$59.99/month

Manton branch – Spectrum 750 Mbps x 35 Mbps, 12-month term \$114.99/month

Tustin branch – Orbitlink 10 x 65 M, 36-month term, \$149/ month

Cadillac main branch – Spectrum 16 Bps 60-month term \$700/month

Mesick branch – Acentek 300 Mbps x 30 Mbps, 12-month term, \$99.95/month

10. Next Meeting: The next Regular Meeting of the Board will be Monday, March 16, 2026 at the Cadillac Library in Cadillac, Michigan at 5:30 p.m.

11. Adjournment: There being no further business before the Board, a *Motion by Trustee Blake to adjourn was duly seconded by Trustee Seguin and approved unanimously.* The Regular Meeting was adjourned at 6:11 p.m.

Recorded by Lisa Eash