



Minutes of the Library Board Meeting, March 23, 2026

A Rescheduled Regular Meeting of the Board of Trustees of the Cadillac Wexford Public Library ("CWPL" or "Library"), commencing at 5:35 p.m. on March 16, 2026, was held at Cadillac Wexford Public Library in Cadillac, Michigan. Trustees present included Eric Seguin and Carol Blake and Lindsay Rumohr. Trustees Linda Kimbel and William Swank were absent. Also attending the Regular Meeting: Director Tracy Logan-Walker; and Wexford County Commissioner Sandy Bengelink.

1. Call to Order, Roll Call: Vice Chairperson Carol Blake called the Meeting to order at 5:35 p.m.

2. Agenda: *Trustee Lindsay Rumohr moved to approve the agenda of the **Mar 23, 2026** Board Meeting as presented. It was duly seconded by Trustee Eric Seguin. With no further discussion, it was approved unanimously.*

3. Minutes: *Trustee Seguin moved to approve the minutes of the February 16, 2026 Board Meeting. The Motion was seconded by Trustee Rumohr and, with no further discussion, approved unanimously.*

4. Public Participation: None

5. Communications: None

6. Director's Report: Director Logan reported that the Cadillac Friends Group has received The Merit Award 2025 from The Friends of Michigan Libraries. The award is given in recognition of an outstanding program or initiative. In this case, it was the Cadillac Bookfest. The award comes with a prize of \$750. The Board read a draft of a letter of congratulations offered by Director Logan and agreed to sign it to share with the Friends of the Library.

7. Financial Reports/Current Bills:

7.1 Financial Reports/Current Bills: Director Logan agreed to get answers on the financial statements. They will be discussed further in April.

7.2 Audit Report:

Director Logan pointed out three positives from the audit report including:

- a smaller decrease in the fund balance than anticipated as a result of the Manton building project
- an increase in the percentage of the funding of the pension plan
- the need to reduce the Tustin reserved for sick and vacation time payout as part of the Tustin Fund Balance

8. Old Business:

8.1 Cadillac Lease Update:

Director Logan and Trustee Seguin have both discussed the Cadillac Lease with City employee Owen Roberts. Mr. Roberts agreed the matter of Library lease should be clarified. He is pursuing historical documentation and will reach back out.

9. New Business:

9.1 Revised Credit Card Policy.

After a brief discussion, Trustee Seguin moved that the revised credit card policy be approved. The motion was duly seconded by Trustee Rumohr and with no further discussion, approved unanimously.

9.2 Confidentiality Policy

After a brief discussion, Trustee Rumohr moved that the Confidentiality policy be approved. The motion was duly seconded by Trustee Seguin, and with no further discussion, approved unanimously.

9.3 Law Enforcement Records Policy

After a brief discussion, Trustee Seguin moved that the Law Enforcement Records policy be approved. The motion was duly seconded by Trustee Rumohr and with no further discussion, approved unanimously.

10. Next Meeting: The next Regular Meeting of the Board will be Monday, April 20, 2026 at the Cadillac Library in Cadillac, Michigan at 5:30 p.m.

11. Adjournment: There being no further business before the Board, a *Motion by Trustee Rumohr to adjourn was duly seconded by Trustee Seguin and approved unanimously.* The Regular Meeting was adjourned at 6:36 p.m.

Recorded by Lisa Eash